



MAYOR
Geno Martini

CITY COUNCIL
Donald Abbott, Ward I
Ed Lawson, Ward II
Ron Smith, Ward III
Charlene Bybee, Ward IV
Kristopher Dahir, Ward V

CITY ATTORNEY
Chet Adams

CITY MANAGER
Steve Driscoll

REGULAR CITY COUNCIL MEETING MINUTES
2:00 P.M., Monday, November 28, 2016
City Council Chambers, Legislative Building, 745 Fourth Street, Sparks, Nevada

1. Call to Order (Time: 2:00 p.m.)

The regular meeting of the Sparks City Council was called to order by Mayor Geno Martini at 2:00 p.m.

2. Roll Call (Time: 2:01 p.m.)

Mayor Geno Martini, Council Members Donald Abbott, Ed Lawson, Ron Smith, Charlene Bybee, Kristopher Dahir, City Manager Steve Driscoll, Chief Assistant City Attorney Shirle Eiting and City Clerk Teresa Gardner, PRESENT.

ABSENT: None

3. Opening Ceremonies

3.1 Invocation Speaker (Time: 2:01 p.m.)

The invocation was provided by Pastor Barb West, Sparks Nazarene Church.

3.2 Pledge of Allegiance (Time: 2:02 p.m.)

The Pledge of Allegiance was led by Council Member Dahir.

4. Public Comment (Time: 2:03 p.m.) - None

5. Agenda (Time: 2:03 p.m.)

5.1 Approval of the Agenda (FOR POSSIBLE ACTION)

Consideration of taking items out of sequence, deleting items and adding items which require action upon a finding that an emergency exists.

A motion was made by Council Member Bybee, seconded by Council Member Smith, to approve the agenda as submitted. Council Members Abbott, Lawson, Smith, Bybee, Dahir, YES. Passed unanimously.

6. Minutes (Time: 2:03 p.m.)

6.1 Consideration and possible approval of the minutes of the special and regular Sparks City Council meetings of November 14, 2016. (FOR POSSIBLE ACTION)

A motion was made by Council Member Lawson, seconded by Council Member Smith, to approve the minutes of the special and regular Sparks City Council meetings of November 14, 2016. Council Members Abbott, Lawson, Smith, Bybee, Dahir, YES. Passed unanimously.

7. Announcements, Presentations, Recognition Items and Items of Special Interest
(Time: 2:04 p.m.)

7.1 Presentation: "Grifols Biomat USA" (Time: 2:04 p.m.)

Gerry Halvorson of Grifols and Maria Sabuco of Biomat USA, Inc., gave a presentation on the operations at Grifols. Grifols is opening a new plasma center on East Prater Way in Sparks. Mr. Halvorson spoke on the training employees receive, the intake process for donors and the uses of plasma.

8. Consent Items (FOR POSSIBLE ACTION) (Time: 2:21 p.m.)

A motion was made by Council Member Smith, seconded by Council Member Dahir, to approve the consent items 8.1, 8.2, and 8.3 as submitted. Council Members Abbott, Lawson, Smith, Bybee, Dahir, YES. Passed unanimously.

8.1 Report of Claims and Bills approved for payment and appropriation transfers for the period October 27, 2016 through November 9, 2016. (FOR POSSIBLE ACTION)

An agenda item from Financial Services Director Jeff Cronk recommending the City Council approve the report of claims and bills as presented in the staff report.

8.2 Consideration and possible approval of the purchase of Crafcop Polyflex II in the amount of \$110,000. (FOR POSSIBLE ACTION)

An agenda item from Public Works Manager Ron Korman recommending Council approve the purchase of Crafcop Polyflex II in the amount of \$110,000 during FY 16/17. Crafcop Polyflex II is the product used in the crack sealing process when performing maintenance on city streets. The maintenance division estimates the amount of the product needed to complete the work for the season, and purchase accordingly. Funding is from the road fund; there is no impact to the general fund.

8.3 Consideration and possible approval of an Interlocal Cooperative Agreement (AC-5318) with the Regional Transportation Commission of Washoe County for the Signal Timing 5 Project. (FOR POSSIBLE ACTION)

An agenda item from Transportation Manager Amber Sosa and City Engineer Jon Ericson recommending Council approve the interlocal cooperative agreement (ICA). The City of Sparks will provide staff to assist the Regional Transportation Commission (RTC) in implementing new signal timing into the City of Sparks central traffic system. The ICA allows the RTC to reimburse the City of Sparks up to \$30,000 of the city's staff time. The funding for the project is 95% reimbursable from the Federal Highway Administration through Nevada Department of Transportation utilizing congestion mitigation air quality (CMQA) funds. The RTC will be funding the remaining 5% with a local match on the project. There is no impact to the general fund.

9. General Business

9.1 Consideration and possible approval of Amendment No. 1 to the Disposition and Development Agreement (AC-5172) between the Redevelopment Agency, the City of Sparks and SWD-Quarry FVS, LLC to extend the deadlines for closing escrow, and commencing construction on, the Agency Mixed-Use Parcels (APN 032-341-22 and APN 032-341-23). (FOR POSSIBLE ACTION)
(Time: 2:22 p.m.)

An agenda item from Assistant Community Services Director Armando Ornelas recommending Council approve Amendment No. 1 to the Disposition and Development Agreement (DDA) with SWD-Quarry FVS, LLC. The proposed amendment to the DDA would extend the deadlines for closing escrow, and commencing construction on, the Agency mixed-use parcels (APN 032-341-22 and APN 032-341-23). These are the two parcels owned by the Redevelopment Agency located directly in front of the Victorian Square movie theater building. Per the DDA, SWD-Quarry FVS, LLC would purchase these parcels as sites for mixed-use buildings featuring retail/restaurant space on the ground floor and apartments on the second floor. The amendment would extend the deadline for closing escrow on these parcels from December 31, 2016 to June 30, 2017. The deadline for the developer to begin construction would be extended from December 31, 2016 to July 14, 2017. There is no impact to the general fund.

Council Members Lawson and Bybee suggested the agreement be extended until December, 2017. Mr. Ornelas explained that the city would know the status of the theatre by June. Mayor Martini requested updates to keep Council aware of the progress.

A motion was made by Council Member Abbott, seconded by Council Member Bybee, to approve Amendment No. 1 to the Disposition and Development Agreement with SWD-Quarry FVS, LLC. Council Members Abbott, Lawson, Smith, Bybee, Dahir, YES. Passed unanimously.

9.2 Consideration, discussion and possible approval of changes to the City's Boards & Commissions appointments (from the following pool of candidates listed in alphabetical order: Donald Abbott, Charlene Bybee, Kristopher Dahir, Ed Lawson, Geno Martini, Ron Smith). (FOR POSSIBLE ACTION)
(Time: 2:35 p.m.)

An agenda item from City Manager Steve Driscoll recommending Council approve the City Council appointments to city boards and commissions.

After an election occurs, the City Council reviews and redefines the appointments to the various boards & commissions. An election was held on November 8, 2016 and the new Council Members have been seated. Council reviewed the positions and appointments for the various boards & commissions. There is no impact to the general fund.

Mayor Martini retained his appointments to the following boards & commissions:

- Legislative Team
- Nevada League of Cities – Board of Directors
- Regional Planning Governing Board
- Truckee Meadows Water Authority (TMWA) Board of Directors
- Truckee River Flood Management Authority Board of Directors
- Western Regional Water Commission – appointed by TMWRF
(appointed by Sparks City Council, not confirmed by TMWRF partners).

A motion was made by Council Member Bybee, seconded by Council Member Lawson, to approve Mayor Martini's appointments. Council Members Abbott, Lawson, Smith, Bybee, Dahir, YES. Passed unanimously.

Council Member Smith retained his appointments to the following boards & commissions:

- Mayor Pro Tempore
- Regional Transportation Commission (RTC)
- Sparks Tourism & Marketing Committee
- Truckee Meadows Water Authority (TMWA) Board of Directors
- Truckee River Flood Management Authority Board of Directors
- Western Regional Water Commission – Appointed by TMWA

A motion was made by Council Member Lawson, seconded by Council Member Dahir, to approve Council Member Smith's appointments. Council Members Abbott, Lawson, Smith, Bybee, Dahir, YES. Passed unanimously.

Council Member Lawson retained his appointments to the following boards & commissions:

- Regional Planning Governing Board
- Reno Sparks Convention & Visitor's Authority (RSCVA)
- Western Nevada Development District

A motion was made by Council Member Smith, seconded by Council Member Bybee, to approve Council Member Lawson's appointments. Council Members Abbott, Lawson, Smith, Bybee, Dahir, YES. Passed unanimously.

Council Member Bybee retained her appointments to the following boards & commissions:

- Capital Funding Protection Committee
- Oversight Committee for School Facilities
- Regional Planning Governing Board

A motion was made by Council Member Dahir, seconded by Council Member Lawson, to approve Council Member Bybee's appointments. Council Members Abbott, Lawson, Smith, Bybee, Dahir, YES. Passed unanimously.

City Manager Driscoll suggested the Information Technology Steering Committee be abolished as technology needs are now being addressed through the capital improvement projects (CIP).

A motion was made by Council Member Lawson, seconded by Council Member Dahir, to abolish the Information Technology Steering Committee. Council Members Abbott, Lawson, Smith, Bybee, Dahir, YES. Passed unanimously.

Council Member Abbott was appointed to the following boards & commissions:

- Debt Management Commission
- Parks & Recreation Commission
- Regional Planning Governing Board – Alternate
- Reno-Sparks Joint Sewer Coordinating Committee
- Sewer Appeals Committee
- Truckee River Flood Management Authority Board of Directors- Alternate

Washoe County Senior Services Board of Trustees
Western Regional Water Commission (Appointed by Sparks)

A motion was made by Council Member Lawson, seconded by Council Member Bybee, to approve Council Member Abbott's appointments. Council Members Abbott, Lawson, Smith, Bybee, Dahir, YES. Passed unanimously.

Council Member Lawson was appointed to the following additional boards and commissions:

Legislative Team
Sparks Tourism & Marketing Committee
Tourism Facilities & Revitalization Steering Committee

A motion was made by Council Member Smith, seconded by Council Member Bybee, to approve Council Member Lawson's additional appointments. Council Members Abbott, Lawson, Smith, Bybee, Dahir, YES. Passed unanimously.

Council Member Bybee was appointed to the following additional boards & commissions:

EDAWN Board of Directors
Redevelopment Agency, Chair
Regional Transportation Commission (RTC) – Alternate #2
Tourism Facilities & Revitalization Steering Committee

A motion was made by Council Member Smith, seconded by Council Member Lawson, to approve Council Member Bybee's additional appointments. Council Members Abbott, Lawson, Smith, Bybee, Dahir, YES. Passed unanimously.

Council Member Dahir was appointed to the following board & commissions:

Capital Funding Protection Committee
Debt Management Commission – Alternate
Oversight Committee for School Facilities
Redevelopment Agency, Vice Chair
Regional Transportation Commission (RTC) – Alternate #1
Reno/Sparks Joint Sewer Coordinating Committee – Alternate
Truckee Meadows Water Authority (TMWA) Board of Directors – Alternate
Washoe County District Board of Health
Western Nevada Development District – Alternate

A motion was made by Council Member Smith, seconded by Council Member Bybee, to approve Council Member Dahir's appointments. Council Members Abbott, Lawson, Smith, Bybee, Dahir, YES. Passed unanimously.

Mayor Martini thanked Cyndi Boggan for her hard work on the presentation. City Manager Driscoll thanked Ms. Boggan and City Clerk Teresa Gardner for their work in putting the presentation together. Mr. Driscoll also thanked the Council for streamlining the process.

Mayor Martini said he is proud of the Council and the organization for working so well together.

Council Member Lawson stated that the City of Sparks has the three longest serving members in the county.

10. Public Hearing and Action Items Unrelated to Planning and Zoning

10.1 None

11. Planning and Zoning Public Hearings and Action Items

11.1 None

12. Comments

12.1 Comments from the Public (Time: 3:19 p.m.)

None,

12.2 Comments from City Council and City Manager (Time: 3:19 p.m.)

Council Member Smith said to be expect 30 minute delays caused by the construction at Pyramid and McCarran. Mr. Smith also said the Christmas tree lighting for Sparks will be held at 6:30 pm, Friday night and the Christmas parade will be Saturday at 1:00 pm.

Council Member Dahir said that 39 North will be doing a downtown north pole event at the Plaza on December 9th and 10th. Santa will be there.

City Manager Driscoll announced opened committee positions:

- Western Nevada Development District, two vacancies for 2-year terms. Applications for this committee will be accepted until the close of business on Friday, January 13, 2017.
- Airport Noise Advisory Committee, one vacancy for a 2-year term. Applications for this committee will be accepted until the close of business on Friday, December 2, 2017. Persons interested in applying for either of these positions should complete a Community Service Application.

Council Member Bybee said the Nugget will be doing their Christmas tree lighting on Saturday at 5:30 pm. Every night at 5:30 the Nugget will be holding twelve nuggets of Christmas and will be donating a \$2,000 check to a different charity each night.

13. Adjournment

Council was adjourned at 3:23 p.m.

GENO R. MARTINI, Mayor

ATTEST:

Teresa Gardner, City Clerk

>>>